

# “Name of Motion”

## **General information:**

This template must be used for motions submitted by members to the section board before section meetings. The text in the document must be removed and replaced by the text of the motion, however, the font and text size must be retained.

## **What does the motion aim to change?**

Must be formulated briefly in one or a couple of sentences and should be able to be formulated as "This motion intends to .... "

## **What does this change mean?**

Depending on how extensive the change is, this can vary between a sentence to a paragraph. It should be able to be formulated as "The change means that .... "

Write out any changes that must be made to the governing documents to enable the change. This is done by copying in the affected paragraph or paragraphs, then marking in **red** what is to be deleted and immediately after writing the new one in **green**. If the change only intends to remove or add, only red and green respectively are used to mark this.